

RefWorks: Bibliographic Citation Manager

ENTERING YOUR REFERENCES MANUALLY (USE NEW REFERENCE)

1) Open your **RefWorks** account and select **References: Add New Reference** (click on button and blank form will appear).

The example is citation of a journal article:

Kilinc, M., and J. Beringer. 2007. The spatial and temporal distribution of lightning strikes and their relationship with vegetation type, elevation, and fire sears in the northern territory. *Journal of Climate* 20, (7) (APR 1): 1161-1173.

2) Enter the citation data on the **New Reference** page as below

New Reference ✓ indicates fields used by your selected output style. [Back to Reference List](#)

View fields used by: **MLA 6th Edition** Save Reference Save & Add New

In Folder(s) Specify Folders (if any) ▼

Ref Type Journal ▼

Source Type Print ▼

Authors ✓ Kilinc, M., and J. Beringer Separate each author with ";". See detail

✦ Title ✓ **B I U x² x₂**
 The spatial and temporal distribution of lightning strikes and their relationship with vegetation type, elevation, and fire sears in the northern territory

Periodical, Full ✓ Journal of Climate

Pub Year ✓ 2007

Volume ✓ 20

Issue ✓ 7

Start Page ✓ 1161

✦ For the reference citation to be properly stored in RefWorks, it is critical to correctly identify the reference type (**Ref Type**):

Abstract	Artwork	Bills/Resolutions	Book,edited	Book,section	Book,whole
Case/Court Decision	Computer Programs	Conference Proceedings	Dissertation, thesis	Generic	Grant
Hearing	Journal	Journal, Electronic	Laws/Statutes	Magazine Article	Map
Monograph	Motion Picture	Music Score	Newspaper Article	Online Discussion Forum/Blogs	Patent
Personal Communication	Report	Sound Recording	Unpublished Material	Video/DVD	Web Page

3) Click the **Save** button.

TAGGING / IMPORTING REFERENCES FROM WORD PROCESSING DOCUMENTS

To import references that have been formatted as a bibliography within a word processing document, the references must be manually tagged. First divide each reference citation into data parts and then add tags for the reference type (**RT**) and fields, to enable RefWorks to read and import the references.

1) Open a Word file and paste in the reference citations (same example as above) from a word processing document. Break each citation into data parts as below, and remove the punctuation between each part.

2) Add the tags corresponding to each data part. The first line of each citation must be the reference type (RT) tag.

Journal
 Kilinc, M.
 J. Beringer
 The spatial and temporal distribution of lightning strikes and their relationship with vegetation type, elevation, and fire scars in the northern territory
 Journal of Climate
 2007
 April
 20
 7
 1161
 Meteorology
 Lightning
 Atmosphere
 Electric Fields
 Influence
 Surface Roughness
 Thunderstorms
 In this paper the authors explore the spatial and temporal patterns of lightning strikes in northern Australia for the first time. In particular, the possible relationships between lightning strikes and elevation, vegetation type, and fire scars (burned areas) are examined. Lightning data provided by the Bureau of Meteorology were analyzed for a 6-yr period (1998-2003) over the northern, southern, and coastal regions of the Northern Territory (NT) through the use of Geographical Information Systems (GIS) to determine the spatial and temporal characteristics of lightning strikes. It was determined that the highest densities of lightning strikes occurred during the monsoon transitional period (dry to wet) and during the active monsoon periods, when atmospheric moisture is highest. For the period of this study, lightning was far more prevalent.
 08948755

RT Journal
 A1 Kilinc, M.
 A1 J. Beringer
 T1 The spatial and temporal distribution of lightning strikes and their relationship with vegetation type, elevation, and fire scars in the northern territory
 JO Journal of Climate
 YR 2007
 FD April
 VO 20
 IS 7
 SP 1161
 K1 Meteorology
 K1 Lightning
 K1 Atmosphere
 K1 Electric Fields
 K1 Influence
 K1 Surface Roughness
 K1 Thunderstorms
 AB In this paper the authors explore the spatial and temporal patterns of lightning strikes in northern Australia for the first time. In particular, the possible relationships between lightning strikes and elevation, vegetation type, and fire scars (burned areas) are examined. Lightning data provided by the Bureau of Meteorology were analyzed for a 6-yr period (1998-2003) over the northern, southern, and coastal regions of the Northern Territory (NT) through the use of Geographical Information Systems (GIS) to determine the spatial and temporal characteristics of lightning strikes. It was determined that the highest densities of lightning strikes occurred during the monsoon transitional period (dry to wet) and during the active monsoon periods, when atmospheric moisture is highest. For the period of this study, lightning was far more prevalent.
 SN 08948755

The tags used in RefWorks are:

- | | | | |
|--------------------------------|-------------------------|---------------------------|---------------------------|
| RT=Reference Type | AB=Abstract | AD=Author Address | ST=Shortened Title |
| ID=Reference Identifier | NO=Notes | AN=Accession Number | U1=User 1 |
| A1=Primary Authors | A2=Secondary Authors | LA=Language | U2=User 2 |
| T1=Primary Title | T2=Secondary Title | CL=Classification | U3=User 3 |
| JF=Periodical Full | ED=Edition | SF=Subfile/Database | U4=User 4 |
| JO=Periodical Abbrev | PB=Publisher | OT=Original Foreign Title | U5=User 5 |
| YR=Publication Year | PP=Place of Publication | LK=Links | SL=Sponsoring Library |
| FD=Publication Data, Free Form | A3=Tertiary Authors | DO=Document Object Index | LL=Sponsoring Library Loc |
| VO=Volume | A4=Quaternary Authors | CN=Call Number | CR=Cited References |
| IS=Issue | A5=Quinary Authors | DB=Database | WT=Website Title |
| SP=Start Page | T3=Tertiary Title | DS=Data Source | A6=Website Editors |
| OP=Other Pages | SN=ISSN/ISBN | IP=Identifying Phrase | WV=Website Version |
| K1=Keyword | AV=Availability | RD=Retrieved Date | WP=Date/Elec. Publication |

3) Once the tags are set, save this as a **Plain Text file** and accept defaults on the next screen by pressing OK.

4) Open the **RefWorks** account and select the **Import** page. Select **RefWorks Tagged Format** as the filter and choose the text file that has been saved. Click the **Import** button.